

UNITED NATIONS DEVELOPMENT PROGRAMME

Project of the Government of the Great Socialist People's Libyan Arab Jamahiriya

PREPARATORY ASSISTANCE DOCUMENT

Project number: LIB/04/
Project Title: Millennium Development Goals' reporting and introduction in the libyan Monitoring and Planning processes

Sector: Governance
Sub-sector: Millennium Development Goals

Starting Date: April 2004
Duration: Seven Months

Project site: Tripoli

Executing Agency: UNOPS
Implementing Agency: UNDP

Govt. Implementing Agency: National Information and Documentation Authority – General People's Committee

Government Contribution: US\$ 64, 000
UNOPS GMS: US\$ 4, 480
TOTAL: US\$ 68, 480

Brief Description

The project aims to produce Libya's first National Millennium Development Goals Report (MDGR) as a monitoring , planning and advocacy tool for the Government and the UN System in Libya. In doing so, the project will help (i)select and publish the basic information for a future on line data base (DEV INFO) for continuous national reporting and planning as well as incorporating the Millennium Development Goals (MDGs) into the National Planning Process (ii) foster advocacy and communication toward external and domestic partners such as multi and bilateral donors, national think tanks, the media and CSOs (iv)prepare a more comprehensive action plan for the setting up of the on line DEV INFO data base and further integration of the MDGs in the country both at central and local (Sha'byat) levels.

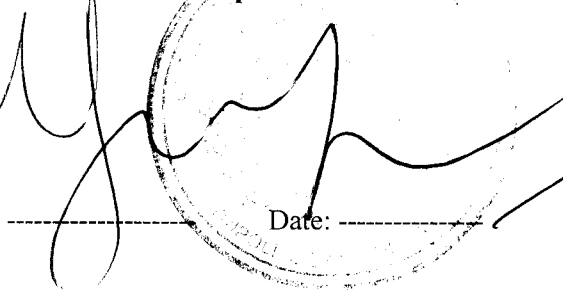
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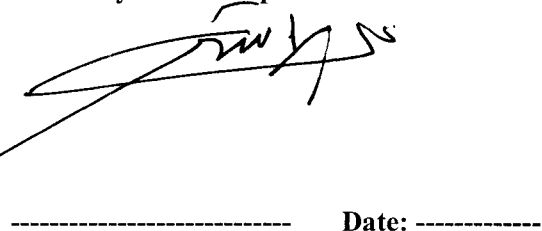
**United Nations Development Programme
(UNDP)**

**Mr. Julio Grieco
UNDP Resident Representative**

**The National Information and Documentaiton
Authority (NIDA)**

**Dr. Ali Ben Al-Ashhar
Secretary of the People's Committe of NIDA**


Date: _____


Date: _____

A. BACKGROUND

The Millennium Development Goals (MDGs) are global targets that the International community developed after 149 of world's Heads of State and Governments agreed on the Millennium Declaration in September 2000. These goals have an ambitious agenda for development with the main aim of reducing poverty and its manifestations. They concern such objectives as halving extreme poverty and hunger, achieving universal primary education and gender equity, reducing under-five mortality and maternal mortality by two-thirds and three-quarters respectively, reversing the spread of HIV/AIDS, ensuring environmental sustainability. The MDGs also include the establishment of new schemes for global partnerships towards development, with targets for improvement of aid and trade mechanisms, as well as for and debt relief.

At a time when several outstanding new openings are made by the Libyan Authorities toward the World community, it is important for Libya to be counted among the countries which will present their achievements in combating, poverty, illiteracy, improving health conditions, as well as promoting new schemes for international cooperation, in the global analysis, which is due for 2005: every developing country will have, by the end of 2004, produced at least one such report in time for the UN Secretary-General to report, on global progress toward the achievement of the final status in 2015.

In this respect and considering that Libya appears to be well placed with regard to most MDG indicators, producing its specific national report will also be a great advantage for future policy planning and monitoring of overall sustainable human development issues and to have a clear image of the country's position in relation to the international targets and indicators as they are set for comparison and action.

For these purposes the proposed Libya MDG reporting process will ensure that the document produced will be in full accordance with international guide lines for such reports, i.e. a short, easy to read document that gives at a glance the country's progress, so far, towards the MDGs and indicate paths to meet the intended indicators. It will therefore give a perspective on expected results and impacts and send short sharp messages to the general public, academia and the media about how the country is and should be doing regarding key developmental goals, thus triggering a national debate followed by appropriate policy, action plans and mobilization towards the goals.

Being both a product and a process, the making of the report will simultaneously be an occasion for further capacity building in technical, analytical, participative and communication skills for the Libyan civil servants and other actors who will be playing a key role in future MDG led action in the country.

B. DEVELOPMENT OBJECTIVE

The development objective of the preparatory assistance (PA) is to contribute to improve the availability and circulation of information for development planning and monitoring, as well as improve national competencies in the production and use of statistics and other tools for reporting and planning on socio-economic issues.

C. IMMEDIATE OBJECTIVE

The PA's immediate objective is to produce the country's first MDG Report within the 2004 deadline, provide institutions and the public with adequate information on Libya's status and future prospects as to the eight MDGs, and ensure a capacity building participative process.

D. OUTPUTS and ACTIVITIES

The following key outputs and activities have been identified for implementation of the PA.

Output 1: Production of the "The Millennium Development Report for the Libyan Arab Jamahiriya".

Activities:

- 1.1 Establish a Steering Committee including the National Information and Documentaiton Authority (NIDA) and the UN system in Libya.
- 1.2 Designate two General Coordinators from NIDA and the UN System
- 1.3 Establish a Technical committee, from the following entities¹:
 - the National Information and Documentation Authority.
 - the UN Resident Coordinator System.
 - Experts
 - Editorial, Translation and Publication Team
 - Administrative technical Team
- 1.4 Establish terms of reference and recruit national experts and resource persons as required.

¹ see Annex 2.

- 1.5 Establish terms of reference and recruit one national project director to supervise the production of the report in accordance to UN guidelines and international standards.
- 1.6 Set up among the technical committee and under leadership of the Project director a representative task force for initial composition, re-writing of existing documents and final drafting of the report.
- 1.7 Establish with the UN System, terms of reference and for one international consultant to be recruited by the UN system, in order to supervise, in collaboration with the Project Coordinator, the adequation of the report to UN guidelines and international standards.
- 1.8 Lead under the auspices of the Steering Committee and animation of the Project Coordinator a comprehensive participative process to ensure proper gathering of required basic information and/or selected written contributions to the chapters of the report.
- 1.9 Organise effective composition and re-writing work of the drafting task force.
- 1.10 Organize continuous working translation and draft edition, under leadership of Project Director for working and validation purposes (final draft)

Output 2: Prepare the establishment of DEV-INFO on line data base

- 2.1 Select set of Indicators to be included in MDG Report and future data base.
- 2.2 Update and validate information.
- 2.3 Organize a workshop to present DEV-INFO as a tool for Monitoring of progress on MDGs and future Planning of Socio-economic development.

Output 3: MDGs advocacy and transparency increased through communication and dialogue.

- 3.1 Update and upgrade translation and ensure coherence of text and formal acceptance of final draft from General People's Committee's Secretariat
- 3.2 Make final edition and print the report timely and simultaneously in both Arabic and English languages.
- 3.3 Establish under the supervision of the Steering Committee, a dissemination and communication plan for the MDGR.
- 3.4 Organize official launch and publication of the Libya-MDGR and implement dissemination plan by the Authority of the NIDA in cooperation with national counterparts and international stakeholders.
- 3.5 Conduct a series of seminars, workshops, round-tables, gatherings and ad-hoc presentations in cooperation with national think tanks, CSOs and UN

agencies on the MDGs, in order to encourage discussions and debate as to the contents of the report and to provide innovative analysis and policy proposals.

- 3.6 Include Libya - MDG webpages, through a link to the official NIDA Website, in the UN-Libya Website to encourage national / international access to the report once it is produced and further information on international MDGs issues for the Libyan public.

Output 4: Action Plan for the establishment and use of DEV-INFO and MDGs as a tool in national planning and monitoring process

- 4.1 Recruit consultant/technical expert to develop a database with regard to themes, national targets and indicators available for future use and monitoring of MDGs
- 4.2 Establish future work plan on establishment and use of DEV-INFO and MDGs in evaluation, planning and monitoring in relation with NIDA and UN Partners.

E. INPUTS

1. Project Personnel

- Expertise for the Technical Committee: will be comprised of 8 national experts on various fields / sectors (7 M/months)
- Editorial, Translation and Publication Team: comprised of 2 experts and includes the project director (7 M/months)
- Database Consultant / Technical Expert (part-time)
- Administrative Coordinator and Assistants (7*7=49 M/months)

2. Government Inputs

The National Information and Documentation Authority as the project implementing agency will arrange for office space, the use of a personal computer and a project coordinator to supervise the work at NIDA and personnel to support his / her work there, as well as necessary facilities and the funds foreseen in the budget for the PA (see annex 1)

F. Legal Context

This PA shall be the instrument referred to as such in Article I of the Standard Basic Agreement between the Government of the Great Socialist People's Libyan Arab Jamahiriya and UNDP, signed by both parties in 1976.

Annex 1 – Project’s Budget

Budget line	Description	Time Frame	Total	
	PROJECT PERSONNEL			
71 300	Steering Committee			without payment
71 300	General Coordinators (2)			without payment
71 300	Working Team			
71 300	Lead Expert	7 m	Net Amount	6 000
			TOTAL	6 000
71 300	National Experts			
71 300	National Experts (8)	7 m	Net Amount	8 * 3 000
71 300			TOTAL	24 000
71 300			SUB TOTAL	30 000
71 300	Editing / Translation / Publication			
71 300	Editorial, Translation and Publication Team (2)	7 m	Net Amount	1 * 3500 1 (without payment)
71 300			TOTAL	3 500
71 300	Design and Printing of Report	7 m	Net Amount	15 000
			TOTAL	15 000
			SUB TOTAL	18 500
	Administrative Assistance			
71 000	Administrative Coordinator	7 m	Net Amount	2 000
71 000			TOTAL	2 000
	Administrative Assistants (6)	7 m	Net Amount	6 * 500
71 000			TOTAL	3 000
			SUB TOTAL	5 000

	DATABASE / DEVINFO			
71 300	Database consultant / Technical Expert	2 m	Net Amount	1 500
			SUB TOTAL	<u>1 500</u>
	MISCELLANEOUS			
72 400	Workshop and or Roundtable		Net Amount	<u>8 000</u>
74 500	Sundries		Net Amount	<u>1 500</u>
			SUB TOTAL	<u>9 500</u>
	TOTAL			<u>64 000</u>